

Approved 9/14/17

Guilderland Public Library
Board of Trustees Meeting
July 20, 2017

Trustees Present: Christopher Aldrich, Bryan Best (arrived 7:48 p.m.), Kaitlin Downey, Barbara Fraterrigo, Herb Hennings (arrived 7:08 p.m.), Peter Hubbard, Judy Kahn, Nareen Rivas, Carolyn Williams, Jason D. Wright (arrived 7:07 p.m.)

Absent: Karen Carpenter Palumbo

Also Present: Margaret Garrett, David Gilliom, Carol Kott, Roseanne Marcantonio, Jenna Schmonsky, Sean Silvernail, Carroll Valachovic (Treasurer), Ann Wemple-Person, Tim Wiles

A. Meeting called to Order at 7:03 p.m.

B. Treasurer's Report and Check Register for June 2017 – Carroll Valachovic

MOTION: To approve the Treasurer's Report for June 2017

Motion by: K. Downey

Seconded by: P. Hubbard

Action: Motion carried unanimously (7:05 p.m.)

MOTION: To approve the Check Register for June 2017

Motion by: B. Fraterrigo

Seconded by: C. Williams

Action: Motion carried unanimously (7:06 p.m.)

C. Public Input Session: None

D. Staff & Director's Reports for June 2017

T. Wiles gave an update on: heat pumps project, library re-design project, Paylocity implementation, Summer Reading Club, Guilderland Garden Club, Valley Cats fundraiser, lighting grant, Board orientation, tax status of land, new app, garden benches, and the rain garden.

MOTION: To approve the Staff and Director's Reports for June 2017

Motion by: C. Williams

Seconded by: J. Wright

Action: Motion carried unanimously (7:23 p.m.)

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E. New Business:

Digitization Project: Three staff members, Lisa Pitkin, Ann Wemple-Person, and Jon Lorang completed the comprehensive and detailed local history digitization and metadata project, enabling digital access to Guilderland history on the New York Heritage website, a link to which is on the Library website.

The 2018 Holiday and Closings Calendar was reviewed and approved.

MOTION: To accept the 2018 Holiday and Closings Calendar as presented
Motion by: C. Aldrich
Seconded by: K. Downey
Action: Motion carried unanimously (7:44 p.m.)

F. Minutes of Regular Board Meeting – June 2017

MOTION: To accept the Minutes of Regular Board Meeting June 2017
Motion by: C. Aldrich
Seconded by: P. Hubbard
Abstained: K. Downey
Action: Motion carried (7:45 p.m.)

G. Old Business

Finance Committee will review and analyze funds donated by Curtis & Fossieck families and will make recommendations for future treatment of such funds.

H. Executive Session

MOTION: To enter Executive Session to discuss audit, personnel and potential liability issues
Motion by: C. Aldrich
Seconded by: P. Hubbard
Action: Motion carried unanimously (8:05 p.m.)

MOTION: To exit Executive Session
Motion by: J. Wright
Seconded by: C. Aldrich
Action: Motion carried unanimously (8:55 p.m.)

MOTION: To accept the following resignations:
Bethany Koehn, Full-Time Librarian I in Programming & Public Service, effective August 18, 2017
Leslie Saperstone, Part-Time Librarian I in Programming & Public Service, effective September 30, 2017

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91 Motion by: C. Aldrich
92 Seconded by: K. Downey
93 Action: Motion carried unanimously (8:56 p.m.)
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95 MOTION: To purchase cybersecurity insurance coverage for a term of one
96 year from Beazley Breach Response, for an amount not to exceed
97 \$2,600.00.
98 Motion by: C. Aldrich
99 Seconded by: C. Williams
100 Action: Motion carried unanimously (9:00 p.m.)
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102 MOTION: To adjourn
103 Motion by: K. Downey
104 Seconded by: N. Rivas
105 Action: Motion carried unanimously (9:02 p.m.)
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107 Transcribed by J. Schmonsky, Library Assistant-Administration
108 Submitted by J. Kahn, Secretary